



Community Project Grant

Rutherford County

2014

Submission Process

Complete and submit the application to the County office by 5:00 p.m. on February 28, 2014. Applications shall be mailed or emailed to one of the following addresses below:

USPS Mail: Rutherford County Government
Attention: Adrienne Wallace, Community Project Grant
289 North Main Street
Rutherfordton, NC 28139

Note: Mailed application must be postmarked no later than February 28, 2014.

OR

Email: adrienne.wallace@rutherfordcountync.gov
(Subject line of email shall read “Community Grant Application”)

For questions regarding the application process, please contact Adrienne Wallace at (828) 287-6061 or at adrienne.wallace@rutherfordcountync.gov.

Rutherford County Community Project Grant

Mission: Strengthen and build Rutherford County communities through a matching grant program. Community Projects should visibly and directly enhance the community where the project is completed.

Grant-Eligible Project Examples: The following is a list of examples and is not exclusive of the types of Community Project Grants projects that could be funded:

- Community Signs
- Community Building Improvements and Repairs
- Community Gardens
- Community Recreation Facilities
- Community Clean-up Projects
- Community Culture Programs
- Community Festival
- Community History/Heritage

Applications: Application shall be completed and postmarked or emailed by February 28th 2014. Applications will be solicited annually. Multiple grants may be awarded to a single community but the amount awarded shall not exceed \$1,000 to a community in a single fiscal year (July 1 – June 30). Applicants must show that they are capable of organizing, administering and executing the Community Project proposed. Grants shall be for specific improvement projects and not operational expenses. Grants shall only be awarded for purposes otherwise allowed as a governmental use of funds (i.e., public purpose) and awardees shall be required to execute a grant award contract. For years after FY2013-14, no expenses shall be eligible if incurred prior to the grant contract execution. For FY2013-14, the eligible expense date shall be December 01, 2013.

Selection: So as to avoid as many conflicts as possible, a Committee made up of the County Manager, Finance Officer, and Planning Public Works Director will review all of the applications and make recommendations for awards to the Board of Commissioners. The selection criteria will be based upon the amount of local cash match, the visibility of the project in the community, the number of community participants, the feasibility of maintaining the project following grant award year.

Staffing: The County Manager's Office will provide staffing for the Community Project Grant program. The County Manager or his designee shall solicit eligible grant applications, review applications for consistency with program mission, hold a public meeting in the community about the application, and make a recommendation to the Board of Commissioners.

Funding: Based upon budget authority available, grants may be awarded up to \$1,000 with a minimum 1:1 community cash match. (in-kind matches not allowed)

Project Term: Community Projects funded under this grant program shall be completed by June 30 in the fiscal year awarded. Grant authority shall expire on June 30 unless continued for cause upon written application to and approval by the County Manager prior to the June 30 expiration.

Rutherford County
Community Project Grant

- Application **shall** be completed and postmarked or emailed to the County office by **February 28, 2014**.
- The County will **NOT** maintain community projects.
- All local matches **shall** be cash and evidenced by receipt/invoice.
- No **“in-kind”** donations or matches allowed.
- Bonus points will be awarded for **recycled** or **reused** materials.
- Community **shall** have written permission for improvement to property.
- Applications will be solicited **annually**.
- Grants may be awarded up to \$1,000 with a **minimum** 1:1 community **cash** match.
- Multiple grants **may** be awarded to a single community but the amount awarded **shall not exceed** \$1,000 to a community in a **single fiscal year (July 1 – June 30)**.
- Applicants must show that they are capable of **organizing, administering and executing** the Community Project proposed.
- Grants shall be for specific improvement projects and **not** operational expenses.
- Grants shall only be awarded for purposes otherwise **allowed** as a governmental use of funds (**i.e., public purpose**) and awardees shall be required to execute a **grant award contract**.
- For years after FY2013-14, no expenses shall be eligible if incurred **prior** to the grant contract execution.
- For FY2013-14, the eligible expense date shall be **December 01, 2013**.
- Community Projects funded under this grant program shall be completed by **June 30** in the fiscal year awarded. Grant authority shall expire on **June 30** unless continued for cause upon written application to and approval by the County Manager prior to the **June 30** expiration.
- The selection criteria will be based upon the **amount** of local cash match, the **visibility** of the project in the community, the number of **community participants**, the feasibility of **maintaining** the project following grant award year.

Rutherford County
Community Project Grant Application

Application shall be completed and postmarked or emailed
to the county office by February 28, 2014.

Community: _____ Date: _____

Contact person: _____ Phone: _____

Amount Requested: _____

Amount of local cash match: _____

Date match available: _____ Date project completed: _____

Items to be included and/or attached:

- Summary of goals and objectives for grant funds, along with a plan of action and timetable for implementation.
- Grant budget showing use of local matching dollars and date match will be available.

(All matches shall be cash only and evidenced by receipt/invoice.)

What is the intended use of the funds?

Property where project is located and written permission for improvement?

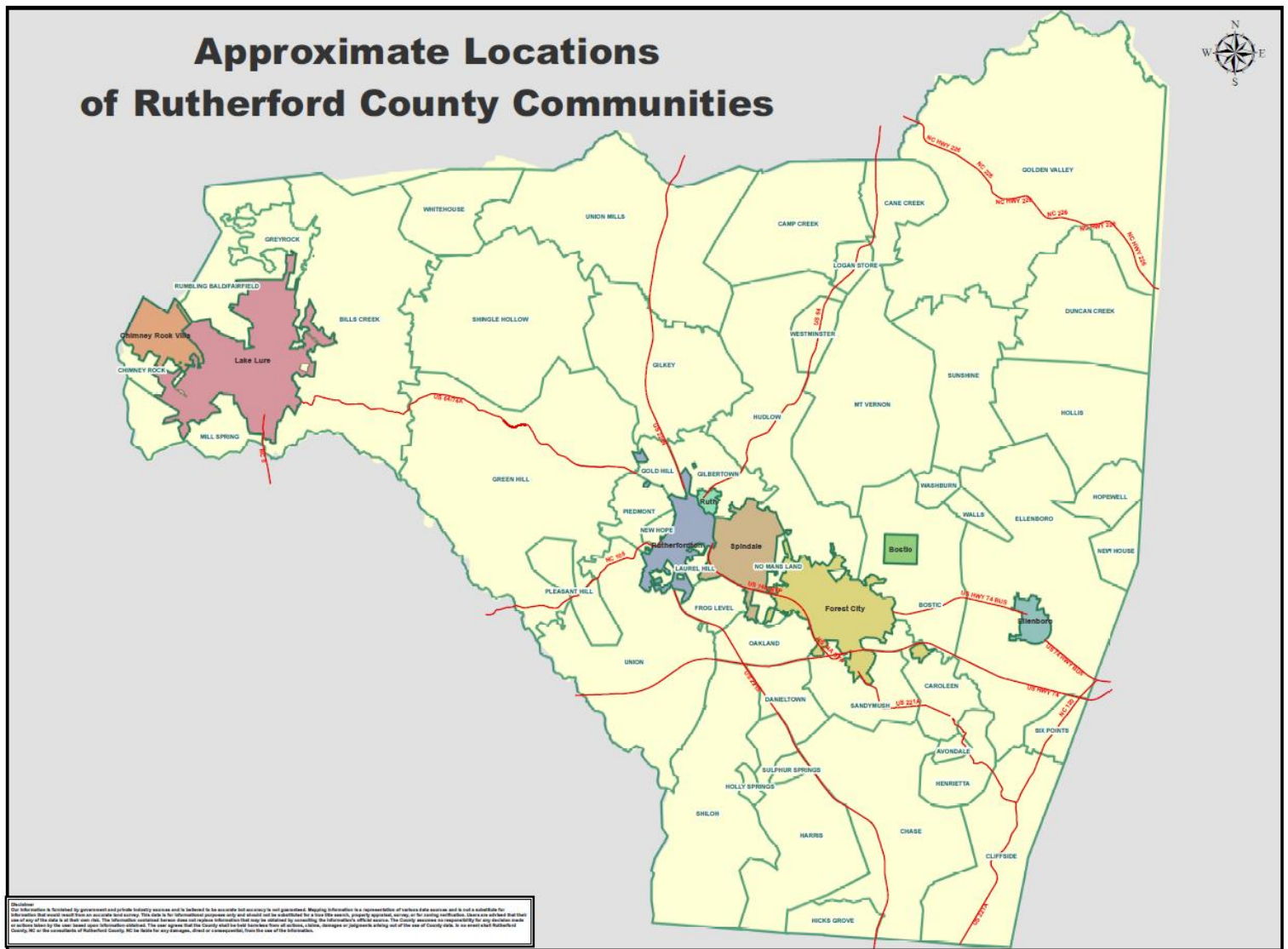
How will this visibly and directly enhance the community?

Is the project created from recyclable materials?

How will the project be maintained? (County will **NOT** maintain project.)

Refer to this map to identify the community where the project will occur.

A larger map can be found on the County website.



Rutherford County Community Project Grant

Grant Application Score Sheet

Community: _____

Amount requested: _____

Number of people impacted by project: _____

Permanency of project: _____

Project has local cash match: _____

	Possible Points	Points Awarded
Summary/Purpose	10	
• Reason for requesting funds		
• How funds will be spent		
Purpose of grant	20	
• Is it a public purpose?		
• Is it a legal use of public funds?		
• Timetable for implementation		
• Strategies for continued funding		
Budget narrative	15	
• Grant budget		
• % of local cash match		
• Community volunteer labor?		
Recycled Materials Bonus	5	
Total points 50	50	

Amount Suggested/Awarded: _____